



SUPPORT AGREEMENTS PROCEDURES

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OPR: 10 ABW/LGLX (Gary Miolla)
Supersedes AFR 11-4/Sup 1, 27 July 1990

Certified by: 10 ABW/LGLX (Gary Miolla)
Pages: 2
Distribution: F

AFI 25-201, 15 November 1994, is supplemented as follows:

1.2. Memorandum of Agreement or Understanding (MOA or MOU) involving USAFA units, whether supplying or receiving services, will be coordinated through Logistics Plans (10 ABW/LGLX) prior to being finalized. Each MOA or MOU signature page will reflect a review date (1-3 years) or a date when the MOA or MOU will be terminated.

2.1.1. Logistics Support Plans and Programs (10 ABW/LGL) is the Academy Program Manager.

2.1.2. Financial Analysis (HQ USAFA/FMA) and Financial Services (10 ABW/FMF) will determine reimbursement procedures and provide to all holders of Support Agreements (receiver or supplier) an annual funding attachment so they may be better prepared for upcoming FY budget submissions process. Financial Management and Comptroller (HQ USAFA/FM) will sign all support agreements and provide a funding annex.

2.1.3. The Chief, Manpower and Organization Division (HQ USAFA/XPM) will sign all support agreements and provide a manpower annex, if required.

2.1.4. The Civil Engineer (10 CEG/CC) will review and sign all support agreements which will signify that environmental concerns have been considered.

2.1.5. The Staff Judge Advocate (HQ USAFA/JA) will review and sign all support agreements to ensure that they are legally sufficient.

2.4. Each Functional Area that is a party to a support agreement will appoint an agreement point of contact (POC) and forward the individual's name, grade/rank, phone number, office symbol to the installation's Support Agreement Coordinator (SAC) located within 10 ABW/LGLX. Appointment letters will be forwarded to 10 ABW/LGLX at the beginning of each calendar year or when a replacement individual has been appointed as their organization's POC.

2.4.1(Added). The Chief of Logistics Division (10 ABW/LG) is the USAF Academy approval authority for all support agreements.

DENNIS R. DILLINGER
Chief, Logistics Division, 10th Air Base Wing